Friday, April 15, 1988

Members Present: Ron Smith (president), John Silva (past-president), Robert Weinberg (president-elect), Jean Williams (secretary-treasurer), Charles Hardy (publications-membership director), Dan Kirschenbaum (intervention/performance enhancement chair), Bonnie Berger (proxy for Mike Sachs, Health Psychology Chair), Brenda Bredemeier (social psychology chair), and Barbara Waite (student representative).

1. Call to Order and Day's Agenda. The meeting was called to order by Smith who turned the chair responsibilities over to Kirschenbaum because the day's agenda dealt with the certification proposal forwarded from the Certification Committee which Kirschenbaum chaired. Kirschenbaum distributed to the Board materials which he felt might be helpful in certification deliberations, e.g., letters from professionals whose opinions were solicited on behalf of AAASP, the Model Act For State Licensure of Psychologists adopted in February 1987 by the APA. One hour was provided for reading the materials. After the hour, Kirschenbaum sequenced the day's agenda to deal with the following issues: title, role definition, criteria, grandparenting, ethics, and finally an AAASP dissemination plan. He stressed the criticalness of communicating to the members the complexity of the different certification issues and how long it may take to arrive at a proposal.

2. Certification Title. Kirschenbaum proposed a compromise title, "Certification in Sport Psychology," which he believed had the advantage of including only one name, keeping sport psychology in the title, and recognizing the interdisciplinary nature of the field. Kirschenbaum felt there were significant advantages in having the title shift from a term that implied certification of the practitioner (i.e., sport psychologist, sport psychology consultant, educational sport consultant) to a term that provided an acknowledgement of a certain background and achievements. If the compromise title was accepted, it would require modifying the role definition so it defined the practice of specialists in applied educational sport psychology. According to Kirschenbaum, a title certifying the field of study would be on safer grounds legally than a title certifying individuals as sport psychology consultants or sport psychologists. The proposed title also would allow AAASP to bring psychologists up on legal and APA charges if they are not certified in sport psychology and are providing sport psychology services.

Considerable debate ensued regarding Kirschenbaum's proposal. Primary dissent centered around the distinction between certification "in something" versus certification "as something." Some members felt certification in something was not taking as strong a stance as certifying a sport psychology consultant. There also was concern that the proposed title would not avoid the issue of what individuals call themselves and, because the field of study is called sport psychology, most individuals trained in the discipline would continue to call themselves sport psychologists or sport psychology consultants. The opinion was expressed by some
board members that this is the rightful title of someone trained in sport psychology, whether training occurs within a physical education department or a psychology department. If the proposed title was accepted, there was consensus that AAASP would have the responsibility of educating its members as to what they might call themselves and what legal ramifications or risks would be taken with the usage of various titles.

Two important points in the Model Act were brought to the attention of the Board. First, explicitly excluded from the recommended wording for requirements for licensure are the terms "Department of Psychology" and "Ph.D." That is, the new model for state licensing recommended by APA no longer requires that a Ph.D. degree be obtained from a Department of Psychology. The second point was that by 1995 all applicants for licensure must minimally be graduates of a regionally-accredited institution of higher education and must have completed a training program accredited by the APA. Some members present believed these changes, and the establishment of the APA Division 47 in Exercise and Sport Psychology, would open the door in the future for the APA accrediting sport psychology programs which meet appropriate training criteria, regardless of the department housing the program. It was, therefore, in the best interest of the members of AAASP to make a certification decision which could function consistently with this approach and thereby increase the probability of helping sport psychologists obtain licenses and avoid alienating current licensed psychologists and APA.

After considerable discussion it was moved (Smith), seconded (Silva), and unanimously passed (9-0) that the Board adopt, "Certification in Sport Psychology, Association for the Advancement of Applied Sport Psychology" as an additional certification title option and that we proceed to obtain legal, certification committee, APA Board of Professional Affairs, and collegial feedback with the proposal being sent first to the remaining (absent) members of the Certification Committee, then to our legal resources for written opinions, and finally to the APA Board of Professional Affairs and colleagues for their feedback. After considerable discussion, the decision was reached that the time ramifications for obtaining the preceding information were such that we would be unable to bring a certification proposal to the membership at the October 1988 meeting.

A discussion point unrelated to the previous concerns was how broad-based we intended certification in sport psychology to be. The current role definition appeared to be restricted to the intervention/performance enhancement area. There was general consensus that this was not intended to be the case and future revision of the role definition should clarify the appropriateness of health and social psychology in the role definition and certification process.

3. Certification Criteria. The 14 certification criteria proposed by the Certification Committee, rather than the role definition, were examined because it would be impossible to adequately determine the role definition without first deciding the title. Major or minor changes were made in criteria numbers 1, 3, 4, 5, 6, 7, 9, and 14. The following motions reflect the decisions regarding criteria:

1. It was moved (Smith), seconded (Williams), and unanimously passed (9-0) that abnormal psychology be deleted from number 14
and health psychology be added. Furthermore, criteria 6 and 7 be deleted and the following substituted: 6. Knowledge of psychopathology and its assessment (e.g., abnormal psychology, psychopathology). 7. Training designated to foster basic skills in counseling (e.g., course work on basic intervention techniques in counseling; supervised practica in counseling, clinical, or industrial/organization).

2. It was moved (Williams), seconded (Smith), and passed (8-1) that criterion number 3 be revised to read: 3. Knowledge of the sport psychology subdisciplines of intervention/performance enhancement, health/exercise psychology, and social psychology as evidenced by three courses or two courses and one independent study in sport psychology.

3. It was moved (Williams), seconded (Bredemeier), and unanimously passed (9-0) that in criterion number 5, "Knowledge of social/ motor behavior," be changed to read, "Knowledge of historical, philosophical, social or motor behavior bases of sport."

4. It was moved (Williams), seconded (Bredemeier), and passed (8-1) that criterion number 5. "Knowledge of the kinesiological bases of sport (e.g., kinesiology; anatomy; physiology; exercise physiology; biomechanics)." be changed to read, "Knowledge of the kinesiological and physiological bases of sport (e.g., kinesiology, biomechanics, exercise physiology)."

5. It was moved (Hardy), seconded (Silva), and unanimously passed (9-0) that criterion number 7 be changed to read "Knowledge of skills and techniques within sport or exercise (e.g., skills and techniques classes, clinics, formal coaching, organized participation in sport or exercise)." It is expected that such knowledge be acquired prior to working with specific sport/exercise participants.

6. It was moved (Kirschenbaum), seconded (Williams), and unanimously passed (9-0) that in criterion number 1 the last sentence, "These programs must encompass the equivalent of a minimum of three academic years of full-time resident graduate study."

Dissemination of Certification Decisions. It was decided, although not unanimously, that until the complete certification package is available for the membership, dissemination piecemeal should not occur. Remaining certification issues, e.g., title, role definition, grandparenting, ethics, and discussion and voting procedures would have to be resolved at the fall Executive Board meeting. Although many members are eager to know what progress is being made regarding certification, the Board should speak only in generalities regarding the decisions reached and express the hope that a proposal will be finalized at the fall Executive Board meeting.
Proposed April 15th Certification Minutes for Summer Newsletter

Friday, April 15, 1988

1. **Call to Order.** The meeting was called to order by Smith who turned the chair responsibilities over to Kirschenbaum because the day's agenda dealt with the certification proposal forwarded from the Certification Committee which Kirschenbaum chaired.

2. **Certification Agenda.** Kirschenbaum distributed to the Board materials which he felt might be helpful in certification deliberations, e.g., letters from professionals whose opinions were solicited on behalf of AAASP, and the Model Act For State Licensure of Psychologists adopted in February 1987 by the APA. One hour was provided for reading the materials. After the hour, Kirschenbaum sequenced the day's agenda to deal with the following issues: title, role definition, criteria, grandparenting, ethics, and finally an AAASP dissemination plan.

3. **Certification Proposal.** The remainder of the day and evening was spent discussing various facets of the certification proposal. Considerable progress was made, but the complexity of certain issues and the need to obtain additional feedback from colleagues and legal counsel led to the conclusion that it would be impossible for the Executive Board to finalize a certification proposal. It was hoped a complete certification proposal could be finalized at the October Executive Board meetings. Because of the interrelationship of the facets within the certification proposal, and the possibility that agreements reached at this meeting might be reversed later when the complete package is finalized, the decision was made (with some dissension) to not release parts of the proposal piecemeal but to wait until the complete package could be given to the AAASP membership.
Members Present: The same as that reported for April 15th except Kirschenbaum had to leave after agenda item #17.

1. Approval of the Minutes of the September Board Meeting. It was moved (Kirschenbaum), seconded (Bredemeier), and passed unanimously (9-0) that the minutes of the 1987 September Board meeting be accepted as written and as distributed earlier to the Board and as published in the winter newsletter. Williams indicated that all minutes of previous Board meeting are being kept in a file to be passed on to the next secretary-treasurer so they will become a permanent record of AAASP proceedings. Bredemeier suggested that all incoming Board members be given a copy of earlier minutes so they can become familiar with previous Board actions. Williams agreed to establish such a procedure.

2. Treasurer's Report. Williams distributed a treasurer's report for the complete fiscal year of 1987. The report was different from the one published in the winter newsletter because the deadline date for the newsletter was December 1 and many additional expenses occurred during the month of December. It was moved (Weinberg), seconded (Kirschenbaum), and passed unanimously (9-0) that the report be accepted.

3. Proposed Schedule of Treasurer's Reports. Williams requested that the current procedures for treasurer's reports be modified because none of the dates for reports coincided with the fiscal tax year and the designated calendar year for AAASP (January 1st to December 31st). She requested that the treasurer's report published in the newsletter for the membership be moved from the winter to the spring issue. The later deadline date would enable the report to encompass all assets and expenses for the preceding year (January 1st to December 31st). This same report would be presented at the spring Executive Board meeting for the approval of the Board. During the fall Executive Board meeting, the treasurer's report would include all income and expenses incurred to date for the current year. At the conference business meeting, the treasurer would submit for the approval of the membership a treasurer's report (published in the preceding summer newsletter) for the previous year (January 1st to December 31st) as well as an informational report for expenses and income incurred during the current year. It was moved (Williams), seconded (Bredemeier), and unanimously passed (9-0) that the schedule recommended by the treasurer be accepted.

4. Journal of Applied Sport Psychology Progress Report. Silva reported that the first two issues of the journal will be devoted to special topics. The first issue will be Applied Sport Psychology: A Global View with sport psychologists from around the world describing sport psychology in their country. The second issue will focus on Training Stress Syndromes. Submission of manuscripts outside of these two areas is also being encouraged because a portion of the first two issues will be devoted to topics generated from the free submission process. The health psychology and social psychology areas are currently being developed for special topic issues in 1990.

Silva reported on his visit to Allen Press while attending the AAHPERD Convention in Kansas City. He found the visit to be extremely helpful. Silva also reported that the associate editors have been very
helpful and he has enjoyed working with them. A list of JASP editorial members was distributed.

5. JASP Financial Support and Accounting Mechanism. Silva and Williams discussed financial procedures for supporting JASP. They recommended that the JASP general accounting procedures be the same as the model currently being used for publication/membership expenses. That is, the AAASP treasurer is billed for all expenses whenever it is possible to do so. A checking account also is maintained at North Carolina to cover expenses for when it is not possible to bill the association and the time constraints are such that it either is not possible or reasonable, e.g., a small bill, to obtain an advance check from the treasurer. Every month or two a statement is sent to the treasurer indicating all banking activity. Receipts clearly indicating the vendor, item purchased, cost, and taxes (required by North Carolina for tax-exempt organizations to receive reimbursement for taxes) are attached. It was moved (Kirschenbaum), seconded (Bredemeier), and unanimously passed (9-0) that the Board accept Silva and Williams' plan for covering journal expenses.

Silva distributed a proposed budget for the journal. All items were considered standard and not needing debate except for the request for a MacIntosh lap computer. Silva indicated that a computer was needed to conduct JASP business. If it is possible to find a MacIntosh lap computer, it also could be taken to future Executive Board meetings. In addition to the items on the budget, the suggestion was made that we also purchase a letter quality dot-matrix printer. It was moved (Silva), seconded (Weinberg), and passed unanimously (9-0) that $2,000 be allocated for the purchase of a MacIntosh computer and a printer to be housed in the JASP editorial office and to be utilized when possible by AAASP.

6. 1989 Membership Dues. Silva distributed a sheet proposing a $10.00 dues increase which was based upon the assumption first-year publication costs for JASP would be $9,700 and anticipated income from a dues increase ($10.00 x 500 members) and JASP library subscriptions (100 at $40.00) would be $9,000. Williams pointed out that professional charter memberships last through 1990 so income from membership dues increases during 1989 and 1990 would probably be $3,000 rather than $5,000. Regarding library subscriptions, the recommendation was made that we see if Allen Press could establish a system for sending professional members a postcard, or its equivalent, that could be sent by professionals to their library requesting the library subscribe to the journal. It was moved (Williams), seconded (Kirschenbaum), and passed (8-1) that we increase dues $10.00 for both students and professionals beginning in 1989 and with all members receiving the journal. It was moved (Kirschenbaum), seconded (Hardy), and passed (8-1) that beginning in 1989 there be one- and two-year dues options for all members.

7. 1989 Conference Progress Report. Silva reported that American Airlines will be the official carrier for the conference. American flies into the Boston Logan Airport. The Pan Am Shuttle will offer discounted rates into Boston for those passengers originating in New York City or Washington DC. Commuter service from Boston is available through Delta and Eastern airlines for those passengers desiring to fly directly into the Manchester, NH, airport. A ground shuttle from Boston runs once every hour to New Hampshire and is approximately $27 round trip. Renting a car also may be a reasonable option.
8. Proposed 1988 Convention Expenditure Budget. Silva distributed a sheet indicating registration fees for conferences from other organizations and approximately what is provided the members for that registration fee. In 1987 AAASP spent $14.22 per person for conference-related materials. This provided the hard cover books ($3.13), badges (75 cents), solar calculators ($8.95), and pens ($1.39) to each attendee. It was moved (Weinberg), seconded (Berger), and failed to pass (4-5) that we allocate $15.00 for 1988 conference materials and that we raise registration fees $10.00. The motion was defeated because of the desire to hold registration costs to a minimum and the preference for a frugal financial posture regarding conference expenses. It was moved (Waite), seconded (Bredemeier), and passed (5-4) that 1988 registration costs remain the same as 1987 and that conference material costs be reduced to cover the cost of a hard-cover book, badge and pen comparable in quality (inflation taken into consideration) to those bought for the 1987 conference. The suggestion was made that the 1988 conference evaluation sheet request from the membership their preference in the future regarding the types of conference materials they would like to receive.

9. Policy for Allocation of Conference Complimentary Rooms. A report was made by the sub-committee (Bredemeier, Waite, Weinberg) asked to recommend a policy for dealing with unclaimed complimentary rooms when keynote speakers do not stay the length of the conference. It was moved (Williams), seconded (Bredemeier), and passed unanimously (9-0) that the policy for unclaimed complimentary rooms be such that any credit for rooms first be put toward room expenses covered by AAASP for the Executive Board meeting and then any leftover money be equally distributed amongst all Executive Board members. Although it was not indicated in the motion, the discussion preceding the motion indicated that the president as well as the keynote speakers would automatically receive complimentary rooms. It was moved (Silva), seconded (Bredemeier), and passed unanimously (9-0) that the section chairs and president of the association inform the past-president (serves as the conference chairman) by six weeks before the conference of the keynote speakers plans for staying at the hotel.

10. 1989 Seattle Conference Site Report. Smith recommended that the 1989 Seattle conference be held on the University of Washington campus from September 6th to the 10th. That is the only date in which housing would be available in the dorms. Currently the price for four nights in the dormitories (all meals included) is $135.00 per person for a double and $150.00 for a single. There also are a number of nice hotels adjacent to the campus with the prices ranging from approximately $49.00 to $72.00 for a double. Smith also suggested that special dinners be scheduled for one or two nights, with one of the nights being a salmon bake on a nearby island. Although only an estimate, the total package for staying in the dormitory, wine and cheese, and all food including two special nights might be approximately $175.00. There was much enthusiasm for the proposal, but there was some concern for the difficulties caused by such an early date, e.g., the call for papers and newsletter publication dates would have to be made earlier and graduate attendance might be down because it would be difficult for advisors to encourage attendance in those schools which had not yet begun or were just starting. An advantage of the date was that attendees might be able to combine the conference with a vacation by taking the preceding Labor Day weekend. Smith was given the
go ahead to report back to the Executive Board at its next meeting the exact package that could be arranged with the University of Washington.

11. Conference Exhibit Procedures. The Conference Exhibit Committee (Silva, Smith, Kirschenbaum) proposed an advertising/exhibits policy for future conferences. It was moved (Silva), seconded (Bredemeier), and passed unanimously (9-0) that AAASP not actively recruit exhibitors, but that the Association be prepared to accommodate inquiries and requests for exhibitor space. All inquiries should be forwarded to the past-president’s office since this is the office charged with conference site selection and organization. Any request must be made in writing 30 days prior to the conference. The request should be accompanied by supporting documents which describe and represent the nature of exhibit and, if necessary, provide background information about the exhibitor. If AAASP is unable to negotiate free exhibit space, all exhibitors (including institutions) will be requested to share in the payment of charges incurred by AAASP. Additionally, commercial exhibitors will be charged a fee of $500.00 for display rights. Institutions requesting exhibit space will not be charged for display rights.

12. Program Submissions for Non-Specific Areas. Bredemeier requested that we establish a procedure which could be used by individuals who wish to submit a program that does not clearly fall within one of the existing sections of AAASP. It was moved (Williams), seconded (Bredemeier), and passed unanimously (9-0) that we add to the call for papers the statement that when an individual is unclear about where to submit a potential program they should contact the section chair believed to be most appropriate.

13. Call for Papers Form. Bredemeier requested that we revise the paper submission form so it is more consistent with the call for papers letter. It also was requested that more information be included in the call for papers in order to standardize the information being received by the section chairs and committees. One suggestion was that we better clarify the difference between a symposia, colloquia, and workshop. Another suggestion was that a length be given for the abstract (350 words was suggested) and that a sample format for an abstract be included, e.g., something similar to the "I. M. Tenured" sample provided by NASPSPA. There was support for the suggestions. Any revised abstracts for the upcoming conference are due to Silva by May 1st.

14. Program Considerations. It was moved (Bredemeier), seconded (Williams), and passed (8-1) that the program chairperson be responsible for providing a backing for the posting of posters if easels, or something equivalent, are to be used at future conferences. Waite volunteered to be in charge of obtaining poster materials and arranging for their set-up for the 1988 program. Waite proposed that we consider providing a bulletin board for the posting of potential openings in sport psychology. This was something that a number of the student members had expressed interest in having available at the conference. Due to the conference being held in early fall and the few sport psychology openings announced by that time, it was deemed that such a bulletin board would not be feasible.

15. Conference Registration. Hardy proposed that we have conference registration in 1988 during the following times: Wednesday - 6:00 to 10:00 p.m., Thursday - 8:00 to 12:00, 2:00 to 4:00, and 7:00 to 8:00; Friday - 8:00 to
10:00, 3:00 to 5:00; and Saturday - 8:00 to 10:00. In addition, it was decided that all Board members would be assigned certain registration hours during which they would be responsible for supervising the table and finding people to work the table. This policy would free the membership-publication director and the student representative from having such extensive registration responsibilities that they rarely are able to attend conference sessions.

16. T-Shirt Sales. Williams reported that she had received from Kelly Crace a letter indicating that he had spoken with the IRS and gross receipts from the sale of AAASP promotional items, including t-shirts, cannot exceed $1,000 for the year without AAASP needing to specially report on a form indicating unrelated business receipts. It was moved (Bredemeier), seconded (Williams), and passed unanimously (9-0) that we sell the existing supply of t-shirts and that we not exceed $1,000 for 1988 gross receipts.

17. Exercise/Sport Interorganizational Matters. Weinberg reported on the interorganizational Fort Worth meeting. He asked if AAASP is interested in establishing a communication process with other physical education, exercise, and sport professional organizations for the purpose of fostering collaborative efforts. The response from the Board was positive. Weinberg was appointed the AAASP general representative and Hardy the electronics interscholar communications representative for such interorganizational communication.

18. Center for the Study of Sport in Society. The head of the society has asked if AAASP would be interested in joining forces with the society in some future collaborative efforts. Smith was empowered to send the head of the society, Dr. Lapachick, a letter inviting him to become a member of AAASP.

19. Fellow Review Committee and Decisions. There were 18 applications for fellows with eight accepted and two accepted tentatively until missing information is obtained. Weinberg, Chair of the Fellow Review Committee, proposed that in the future we may need to modify the due dates and establish more specificity in the fellow criteria. After some discussion, it was moved (Bredemeier), seconded (Hardy), and passed unanimously (8-0) that we present to the membership the following amendment to the constitution regarding the criteria for fellow status: Criteria number 5 "Received approval of the fellow review committee." be changed to number 6 and the new number 5 become "Make significant contributions to the field of applied sport psychology as evidence by activity such as presentations, workshops, consultations, and other applied activities."

20. AAASP Research Grant Program. Silva reported that we have mailed upwards to 60 letters requesting monies from businesses for support of the AAASP research grant program. He will continue to target businesses that might be interested in supporting AAASP, but thus far there have been no positive responses. Silva asked that each Executive Board member go back to their local community and attempt to identify ten businesses which have a history that suggest they might be interested in supporting research in the area of sport and exercise. The names and addresses of these businesses are to be sent to Silva.
21. Publications-Membership Director Report. Hardy recorded that as of April 1st we have 203 professional members, 163 student members, and nine honorary members. He distributed an annual report which detailed his activities for 1988, his proposed activities, and a listing of all professional and student members. Included in his report was the success of the November renewal notice mailing, the sending of conference advertisements to professional organizations, the request that we update our materials in the organizational manual whenever it is appropriate, the publication of AAASP flyers and the distribution of these to Board members, the securing of a copyright for the graduate directory, the updating of the membership database in order to track tenure of membership, the purchase of a new version of PageMaker software, and the success of publishing the newsletter on enamel paper.

22. Request for Reproduction of the AAASP Directory. Berger distributed a copy of a letter received by Mike Sachs from John Salmela requesting permission to publish in the updated World Sport Psychology Sourcebook the following information from the AAASP Graduate Directory: 1. name of the institution; 2. contact person; 3. available degrees; and 4. fields of specialization. It was moved (Bredemeier) and seconded (Hardy) that Michael Sachs should write to John Salmela in response to his letter of February 22, 1988, indicating that John can use the information items numbers 1, 2, and 3 in the updated Sourcebook. However, John, should provide a citation to the AAASP Directory and clear information for ordering an AAASP Directory which includes price and address for purchase. With these two inclusions, it was felt he would not be violating the copyright on the AAASP Directory. The motion passed (6-0-2).

23. Review of Conference Submissions. Berger raised concern with the amount of time required to write a brief critique of all conference abstract submissions. It was moved (Berger), seconded (Bredemeier), and passed (8-0) that comments be provided for abstracts only when the recommendation rating is "except only if time permits" or lower on the ratings scale. In addition to the preceding motion regarding conference submissions, it was moved (Bredemeier), seconded (Berger), and passed (8-0) that we ask section chairs to disseminate reviewers' evaluations to the other reviewers in their section after an accept/reject decision has been reached.

24. Student Representative Report. Waite reported that AAASP has 13 United States Regional student representatives and we added a representative in Canada and in Australia. Communication by her with student regional representatives involved distribution of AAASP information and flyers, an interchange of ideas and suggestions regarding student involvement in the 1988 AAASP Conference, and a discussion of certification issues.

25. Certification Committee Membership. Bredemeier proposed that at the next Executive Board meeting the Board establish procedures for determining the composition of future certification committees. The proposal was approved.

26. Adjournment. The meeting was adjourned by president Ron Smith.