AAASP Executive Board Minutes
May 6-7, 1990
San Antonio, TX

Sunday May 6, 1990

Board Members Present: Dan Gould (president), Robert Weinberg (past-president), Larry Brawley (president-elect), Robin Vealey (secretary-treasurer), Marty Ewing (publications director), Bonnie Berger (health psychology chair), Steve Danish (intervention/performance enhancement chair), Brenda Bredemeier (social psychology chair), and Laura Finch (student representative).

* Bredemeier did not arrive until evening of the first day of business.

1. Call to Order and Approval of Minutes. The meeting was called to order at 8:35 by Gould. It was moved (Brawley), seconded (Ewing), and passed (8-0) that the minutes of the September 5 Executive Board Certification Meeting, September 6 Executive Board Business Meeting, September 7 Certification Meeting, September 9 Business Meeting, and September 10 Executive Board Meeting, as mailed to the board and published in the newsletter, be approved.

2. Overview of Agenda. Gould expressed his desire to be organized due to the large amount of business to be discussed. Toward this end, he passed out packets to board members that contained hand-outs of the various materials to be discussed that were numbered according to agenda item. Vealey was asked to give her report first as all other board decisions would be affected by budgetary considerations.

3. Secretary-Treasurer's Report. Vealey gave an overview of her secretary-treasurer activities since the last board meeting. These duties included the processing of membership, printing AAASP brochures, sending renewals/call for papers to members, coordinating election procedures, printing mailing labels for journal and newsletter, tax consultation, and compiling all AAASP financial records on a computer spreadsheet. Micosoft Works software was purchased by Vealey to be used for data base, spreadsheet, and word-processing functions. Upcoming activities reported by Vealey were the publishing of a membership directory and an upgrading of the AAASP operations manual. Brawley suggested that a long term outlook for AAASP might include a business office due to the amount of administrative work encountered by the Executive Board.

a. Membership. Vealey reported current AAASP membership to be at 542 of which 58% were professional members and 41% were student members. An analysis of the membership from 1986 to 1990 was presented with total membership showing a progressive increase during this time period. Currently, there are 40 AAASP fellows which is 7% of the total membership.

b. 1989 Treasurer's Report. Vealey reported that the organization lost $5880 in 1989 with assets of $33800 and debits of $39800. The increase in debits was due to printing and managing the JASP, new computer equipment, and an overall increase in operating expenses incurred by the Executive Board. With the 1989 conference only netting $4000, the main source of income came from member dues ($22,000 or 65% of the total income). An analysis showed that the newsletter cost per member was $7.54 and the journal cost per member was $27.97 for 1989.

c. Financial Analysis. Vealey provided board members with a spreadsheet of AAASP finances and a financial analysis from 1986 to the present. This was provided upon request of Gould who felt that with the increase in expenditures due to the continued development of AAASP, yearly budgets should be established for the organization. Within this report, Vealey outlined a specific breakdown of JASP expenses, overall budgetary items for consideration, priorities for the membership, and a projected budget for 1990. Vealey stated that the board should prioritize budget considerations to ensure quality in materials and activities for the membership, particularly quality in the newsletter, conference, certification standards, information sources such as graduate and membership directories, and the journal.
d. Budgetary Items for Consideration. Several budgetary items were considered by the board.

Motion 1: The board discussed a situation in which two individuals who attended the 1989 conference did not pay their conference fees, even after attempts were made to get payment from these individuals. It was moved (Gould), seconded (Brawley), and passed (8-0) that the Secretary-Treasurer write these individuals requesting payment by a certain deadline with the stipulation that if payment is not received by this date then a letter would be sent to their university president and department chair explaining the situation. Gould stated that this policy would be explained to the membership at the 1990 Business Meeting.

Motion 2: Vealey proposed that a service charge of $10 be added to membership dues that are paid (postmarked) after February 1 of each year (starting in 1991). This will cover the expenses that are incurred in mailing back issues of the journal and newsletter to members who join late. Also, Vealey expressed concern over the number of bad checks received by AAASP and proposed a $10 service charge to be charged to individuals whose checks are not good. This service charge will cover bank fees and extra administrative work. It was moved (Danish), seconded (Ewing), and passed (8-0) that Vealey's proposal for a $10 service charge for late membership and bad checks be accepted.

Motion 3: Vealey reported that several members had inquired about discounts for multiple year memberships. It was moved (Weinberg), seconded (Vealey), and passed (8-0) that 3-year professional memberships would be offered that are $5 less per year (e.g., in 1991, professional members can pay $50 for one year, $100 for two years, or $135 for three years). Finch expressed concern that no discounts were available for students, but the board felt that student fees were discounted to begin with and that the changing status of students to professionals could make this difficult.

Motion 4: Vealey stated that a per diem be established for Executive Board members at board meetings to provide stability and consistency in board expenses. It was moved (Weinberg), seconded (Vealey), and passed (7-1) that a per diem of $35/day ($8 for breakfast, $10 for lunch, and $17 for dinner) be provided for board members at board meetings. Danish suggested that a lower per diem would be acceptable, but the board felt that this amount accounted for meals in metropolitan areas and rewarded board members for their work on behalf of AAASP.

Vealey discussed the problem of individuals attending the conference without being a paid AAASP member. Brawley suggested making it clear in the call for papers that individuals must be current AAASP members to attend the conference. Danish offered the following addition to the letter of acceptance that is sent to conference presenters: "Because membership in AAASP is a prerequisite for attending the AAASP conference, acceptance of this presentation is contingent upon current paid AAASP membership". The board agreed that this sentence be included in the letters of acceptance of conference presentations sent out by the section chairs.

The board discussed the conference fee for nonmembers of AAASP who wish to visit the conference for one day. I t was agreed that membership and full conference registration should be encouraged, but that the conference site director could determine an acceptable fee for day passes for nonmembers.

The board discussed the tremendous expenses incurred by the JASP in the 1989 fiscal year which totaled 40% of all expenses. Gould felt that the board should budget adequate editorial and operating funds for the journal and continue to monitor the progress of the journal to fulfill the commitment made to John Silva, current JASP editor, and to Allen Press, JASP publisher. The board asked Vealey to request a list of institutional subscribers of JASP and to secure a copy of the contract with Allen Press to be discussed at the fall board meeting. Vealey was also charged with gaining more information about the bank account in Lawrence, KS used by Allen Press to deposit institutional subscriber money.

Vealey asked the board for ideas to generate additional income for AAASP. Ewing was asked to check with Charlie Hardy about selling advertising in the newsletter. Discussion ensued over the $300 honoraria given to conference speakers who submit their paper to the JASP (on top of the $300 honoraria they receive for their presentation), but the policy was not changed.

Gould acknowledged the work of Vealey in preparing a detailed membership and financial report to the board.
4. **Publications Director Report.** Ewing reported that 600 newsletters are printed for the membership with 75 additional printed for marketing purposes. Mailing costs per issue run $180 with $122 of that total for overseas airmail postage. Ewing has sent out over 200 graduate directories and about 10 past conference program abstracts. Mailing costs for graduate directories are 90¢ per directory (U.S) and $5-7 per directory (foreign). Ewing expressed concern that the charges for mailing the graduate directories and conference programs were not covering expenses incurred.

**Motion 5:** It was moved (Ewing), seconded (Finch), and passed (8-0) that mailing costs be increased for graduate directories and conference programs to $2 U.S. and $6 foreign.

**Motion 6:** Berger suggested that the actual cost of the graduate directories be increased to further offset expenses. It was moved (Berger), seconded (Vealey), and passed (8-0) that the cost of the graduate directories be increased $2 (AAASP members’ price will increase from $8 to $10 and nonmembers’ price would increase from $10 to $12).

Ewing expressed appreciation to Bob Singer for his marketing of AAASP to international colleagues in sport psychology.

5. **Health Psychology Chair Report.** Berger reported that 11 oral presentations, 10 poster presentations, 3 symposia, and 4 colloquia were submitted for the 1990 conference and that the quality of submissions was increasing. The keynote presentation at the conference will be given by Dan Kirschenbaum, and Eddie McCauley was added to the Health Psychology Committee to replace Kate Hays who is going off the committee. Discussion ensued regarding the appropriateness of submissions of symposia that cut across the three areas of AAASP. Gould suggested that certain presentations could be co-sponsored by different areas. Berger expressed concern that Health Psychology could become a “catch-all" for symposia of this sort and expressed the need for each area to maintain a distinct identity.

**Motion 7:** It was moved (Brawley), seconded (Ewing), and passed (8-0) that a cross-sectional category be included in the call for papers for submissions that cut across AAASP areas.

6. **Intervention/Performance Enhancement Chair Report.** Danish reported that the new members of the I/PE Committee are Debra Crews, Bruce Hale, Doug Jowdy, Shane Murphy, and Al Petitpas. He also reported the following conference submissions for this section: six workshops, three symposia, four colloquia, two lecture presentations, and 12 poster presentations.

7. **Student Representative Report.** Finch reported that the student regional representative network was working well as student interest in AAASP has been very positive. Finch also indicated that she was invited as AAASP representative to speak at APA (Division 47) on future careers in sport psychology. The board discussed financial support for Finch as she will be representing AAASP in an official capacity.

**Motion 8:** It was moved (Vealey), seconded (Ewing), and passed (8-0) to allot $300 to Finch to represent AAASP at APA.

8. **Continuing Education Report.** Gould presented an extensive Continuing Education Committee report prepared by Charlie Hardy (chair), Rob Stainback, Jay Kimiecik, and Kelly Crace. This report outlined the development of the operational structure for the continuing education program of AAASP, discussed the development and implementation of workshops and seminars to be offered at AAASP conferences, and outlined procedures for the dissemination of information to sport and exercise consumers. Discussion ensued as to what to do next with regard to continuing education in relation to the AAASP budget. Danish stated that continuing education is an integral part of professional training, and that for our continuing education program to succeed, it should be built in to AAASP certification standards. Due to the length of the report, Gould suggested that board members take the report home to study, and provide written feedback to Hardy prior to the fall board meeting. At that time, the board can further discuss the phase-in plan presented by the committee.

**Motion 9:** It was moved (Brawley), seconded (Danish), and passed (8-0) to table the continuing education report for further study by board members.

9. **Fellow Review Committee.** Brawley reported that he had only received three inquiries and only one application for AAASP fellow status. Discussion ensued as to why there was a lack of applications, and the board felt that additional clarification regarding fellow status was needed by the members.
10. **1989 Conference Evaluation.** Brawley reported a very low return for 1989 conference evaluations even though they were distributed in the Business Meeting. Danish suggested that evaluations be obtained at the end of various sessions throughout the conference, instead of just waiting until the Business Meeting. The board agreed to try this approach and Brawley was charged with developing a form to be distributed at various sessions. Overall, the biggest criticism of the 1989 program was conflicting sessions.

11. **Conference Submission Procedures.** The board discussed what to do in the case of late program submission requests. Although the board felt strongly that the submission deadline should be followed to be fair to all members, some leeway was given to Committee Chairs to deal appropriately with situations that involve extenuating circumstances. It was also emphasized that Committee Chairs should contact each other if a particular submission would be more appropriate in another section. The board agreed that quality control should remain a high priority for conference submissions and that papers should not be accepted to fill allotted time if they are of insufficient quality. Gould stated that the submission procedures for symposia outlined in the call for papers was unclear and Vealey was charged with modifying the call for papers to ensure blind reviews of the symposia.

12. **Nominations for Election Slates.** Gould discussed the difficulty in getting individuals to run for office. He expressed the need to seek out qualified individuals and cultivate younger members by getting them involved in leadership roles in AAASP. Weinberg suggested a good place to do this is on the section committees which are appointed by the section chairs. Gould also expressed the need to seek out individuals for office from all areas of AAASP and to look beyond individuals that board members are familiar with.

13. **Goodwill Games Soviet-American Exchange.** Gould reported that Hugh Armstrong, as a member of the Washington Psychological Association, has proposed a series of sport psychology meetings in conjunction with the Goodwill Games in Seattle and has asked if an AAASP representative could be present for these meetings. Gould cannot attend and recommended that either Weinberg or Brawley fill in. Ewing suggested that perhaps Ron Smith could represent AAASP at the meetings as he is located in Seattle. Gould agreed to pursue this with Smith.

14. **Exercise Sport Network Meeting Report.** Weinberg represented AAASP at the Exercise Sport Network Meeting in San Diego in January. The group is exploring the development of a scholarly group that bridges the gap between the subdisciplines and fosters communication between people studying various aspects of human movement. This umbrella organization is currently being referred to as the American Society of Kinesiology (ASK).

15. **1990 San Antonio Conference Report.** Weinberg outlined details of the 1990 AAASP Conference to be held at the Sheraton-Gunter Hotel in San Antonio. The board felt that San Antonio is an excellent conference site due to the interesting attractions in the city and the many restaurants along the River Walk. Weinberg went over rates, transportation, and reservation procedures. Board members were given a tour of the conference facilities and found them to be quite suitable for the conference.

16. **1991 Conference Report.** Gould reported that the 1991 AAASP Conference will be held in Savannah, GA. Gould presented information about two different hotels, one of which is a resort that is more isolated but with excellent recreational facilities, while the other is downtown Savannah closer to restaurants and shops. The board discussed pros and cons of each site, provided input for Gould, but gave Gould the jurisdiction to make the final site selection based on the best negotiated deal with the hotels. Discussion ensued regarding the time commitment that the President must make in selecting and negotiating a conference site during his or her Presidential year of office. The board agreed that this responsibility interferes with the time that the President can devote to more important decisions and planning. Several alternatives discussed by the board were hiring a business manager to plan the conference, implementing a bid system for conferences (like NASPSPA), and having the President plan the conference after his or her third year of term (after going off the board). No decision seemed particularly fruitful, so the matter was tabled for further discussion.
17. Certification Procedures. Gould distributed a copy of the certification report that contained procedures, policies, insurance information, application form, budget, and implementation schedule. The current certification committee is Len Zalchkowsky (chair), Gloria Balague, Dave Yukelson, and Robert Weinberg. Gould reported that he has invested considerable time in gaining information about insurance that will cost approximately $2000 per year. Gould will continue in negotiation with various insurance companies. Procedures for certification were not firmly established at this time due to the fact that insurance must be secured prior to the implementation of certification procedures. A certification meeting will be held for the membership at the 1990 Conference to discuss application procedures, costs, review process, etc.

18. Adjournment. The meeting was adjourned at 8:30 PM.

Monday May 7, 1990

19. 1990 Conference Program Planning. From 8:00 AM-10:00AM, Weinberg, Berger, Bredemeier, and Danish planned the 1990 Conference program.

20. Call to Order. Gould called the entire board together for continued business at 10:00 AM.

21. Social Psychology Chair Report. Bredemeier thanked the board and the Social Psychology Committee for filling in for her while she was on leave. She noted a marked improvement in the quality and number of submissions of conference presentations to the committee for review. Although there were double the number of submissions from last year, she expressed the desire for more symposia and colloquia to be submitted in this area.

22. Constitutional Amendments. The board acted on several constitutional amendments that will be presented to the membership in the Summer Newsletter and voted on at the 1990 Business Meeting.

Motion 10 (Article IV): Vealey noted that the definition of "member" in the constitution requires that a person possess a master's or doctoral degree. She noted that many current members of AAASP do not meet this criterion. It was moved (Brawley), seconded (Berger), and passed (9-0) that an affiliate member category be included in the constitution defined as "persons with an interest in sport psychology". These members would be separate from professional members who must possess a master's or doctoral degree.

Article IV Section 1 would thus be amended to read: "Membership in the Association shall be of the following types: professional member, student member, and affiliate member. Professional and student membership categories will have equal privileges of voice and vote. Only fellows and fellow emeriti can vote on issues related to certification standards, ethical principles, and professional standards".

Article IV Section 3 would be amended to change "Member" to "Professional Member" and add the category of "Affiliate Member" defined as above following the definition of "Student Member".

Motion 11 (Article IV Section 3): It was moved (Vealey), seconded (Gould), and defeated (0-9) that the fellow criteria be changed from "Made significant contributions to the scientific body of knowledge in sport psychology as evidenced..." to "Made significant contributions to knowledge in sport psychology as evidenced...". Vealey brought the motion forward based on the need to recognize excellence in applied areas as well as publication in scholarly journals. The board discussed this issue at length, but opinion was strongly in favor of retaining the term scientific as a criterion for fellow status.

Motion 12 (Article IV Sections 1 and 3 and Article XII): It was moved (Vealey), seconded (Finch), and passed (8-0-1) to create active and inactive fellow status. The amendment is as follows. Prior to "Fellow Emeritus" section in Article IV, insert: "Active and Inactive Fellows: Active fellow status requires current AAASP membership and attendance at an AAASP conference within the last three years. Failure to meet these criteria will result in inactive fellow status. Similarly, in Article IV Section 1 change "only fellows" to "only active fellows". Same in Section 3 under "Fellow Emeritus". Same in Article XII under "Amendments". The rationale for this amendment is to ensure that only active fellows are voting and to facilitate gaining a quorum for important voting matters.
Motion 13 (Article VI Section 4): Danish suggested that the policy that board members must wait one year before running for office again should be deleted to free up more qualified members for office. The board agreed with the exception of the Past-President position. It was moved (Danish), seconded (Bredemeier), and passed (9-0) to amend sentence 4 in Section 4 to read: "All Professional and Student members of the Association are eligible for office except at least one year must pass before the immediate Past-President may run again".

Motion 14 (Article VI Section 4): Vealey proposed new election procedures in which all election ballots would be returned by mail to the Secretary-Treasurer prior to the conference. This would allow candidates to be informed of election results prior to the conference. Brawley spoke to the need to make voting procedures as accessible as possible to members and recommended that members still be allowed to vote at the conference. It was moved (Vealey), seconded (Bredemeier), and defeated (2-7) to change voting procedures.

Motion 15 (Article VIII Section 1): The issue of student membership on the section committees was discussed and the board decided that provisions for this should be included in the constitution. It was moved (Bredemeier), seconded (Finch), and passed (9-0) that Article VIII Section 1 be amended to: "Professional member appointments will last for three years with initial membership being adjusted and rotated so that no more than two terms expire each year. Length of student member terms will be determined by the section chair as appropriate".

Motion 16 (Article VIII New Section 4): It was moved (Vealey), seconded (Ewing), and passed (9-0) that a certification committee be formally established in the constitution. This new Section 4 will read: "There shall be a Certification Review Committee comprised of five professional members. The function of this committee shall be to review all applicants for certification and determine who meets the criteria for "AAASP Certified Consultant". The chair of the committee will be appointed for a three year term by the President with approval by a majority vote of the Executive Board. Committee member appointments will last for three years with initial membership being adjusted and rotated so that no more than two terms expire each year. All committee members will be appointed by the President with approval by a majority vote of the Executive Board".

Motion 17 (Article IV Section 1): The board discussed the need to have procedures for proxy votes included in the constitution. It was moved (Brawley), seconded (Vealey), and passed (9-0) to include the following passage at the end of Article IV Section 1: "Proxy votes are permitted. Written proxy votes must be submitted by the absentee member to the Secretary-Treasurer".

23. Ethics. Danish spoke to the need for an educational perspective as opposed to punitive measures with regard to AAASP's dealing with ethical issues. Board members agreed that conference discussions should take place to educate members of ethical concerns and that the newsletter and journal could provide a forum for the discussion of ethical issues. No formal amendment to the constitution regarding ethics was brought forth at this time.

24. Membership Card. Gould reported that some members had asked for the development of an AAASP membership card. The board felt that this could be developed in the future, but that there were too many other needs of the organization at this time.

25. JASP Editorial Office Fund Request. Gould reported that Silva had requested additional funds for 1990 and a proposed budget for 1991 to support the editing of the JASP. Discussion ensued regarding support of the journal in relation to budgetary constraints. Vealey gave an overview of editorial expenses incurred by Silva in 1989-1990. Gould suggested that the board honor the three-year commitment given to Silva to fund the editing of the journal.

Motion 18: It was moved (Danish), seconded (Bredemeier), and passed (9-0) to provide Silva with an additional $1000 to fund the editorial office of JASP for the remainder of the 1990 year.

Motion 19: It was moved (Danish), seconded (Vealey), and passed (6-2) to provide Silva with $5000 to fund the editorial office of JASP in 1991 with the stipulation that this allotment is in accordance with the 1991 AAASP budget which will be presented by Vealey at the fall board meeting.
26. **JASP/AAASP Formal Relationship.** Discussion ensued regarding the need for a liaison between the AAASP Executive Board and the JASP editorial staff.

   **Motion 20:** It was moved (Danish), seconded (Bredemeier), and passed (8-0-1) that the President appoint a liaison from the Executive Board to meet with Silva at the 1990 conference and report back to the board at the Sunday morning meeting after the conference. Such issues as journal development, format, objectives, budget, etc. should be discussed in this meeting.

27. **Human Kinetics Journal Proposal.** Gould provided the board with a copy of a letter received from Rainer Martens of Human Kinetics Publishers asking AAASP to consider adopting *The Sport Psychologist* as the official journal of AAASP. Gould stepped down as chair of this discussion and left the room to avoid any conflict of interest due to his involvement as editor of *TSP*. Weinberg chaired the discussion on this issue.

   **Motion 21:** It was moved (Bredemeier), seconded (Ewing), and passed (6-2) to reject Martens' offer of *TSP* as the official journal of AAASP. The board felt that the organization should support *JASP* as the official journal of AAASP.

   **Motion 22:** It was moved (Bredemeier), seconded (Vealey), and passed (8-0) to write Martens and invite a proposal from Human Kinetics to publish the *JASP* when the Allen Press contract expires. The board felt that it would be good business to examine proposals from different publishers regarding the publishing of the *JASP*. Brawley emphasized that a formal letter be directed to Silva informing him of these matters.

28. **Cyklowski Proposal.** Gould provided the board with copies of a letter directed to him by Greg Cyklowski who proposed a waiver in membership fee and conference registration in return for the inclusion of an outline of the functions of AAASP in his upcoming book on careers in sport psychology.

   **Motion 23:** It was moved (Ewing), seconded (Bredemeier), and passed (8-0) to not support Cyklowski's proposal.

29. **Sports Market Place 1990 Listing.** Gould reported that AAASP is represented in this listing of all sport organizations.

30. **Fee Increases.** Weinberg reported that conference registration has been raised to $85 for professionals and $50 for students to cover rising expenses. Discussion ensued regarding an increase in AAASP membership dues. Vealey proposed that no membership fee increase be instituted at this time as additional budget planning is necessary to justify this increase. The board agreed not to raise dues at this time.

31. **New Business.** Due to the early date of the conference this year, Ewing asked the board for permission to send the Summer Newsletter first class postage to ensure that important conference information is received by members.

   **Motion 24:** It was moved (Ewing), seconded (Vealey), and passed (7-0) to send the 1990 Summer Newsletter first class postage.

   Gould announced that the fall Executive Board Meeting will be Tuesday September 11 8:30 AM and go until Wednesday September 12 12:00 PM. Gould thanked Weinberg for coordinating the conference site in San Antonio.

32. **Adjournment.** The meeting was adjourned at 4:45 PM.