

**AAASP Executive Board Spring Meeting Minutes  
April 20-23, 1995  
New Orleans, Louisiana**

**Thursday, April 20**

**Board Members Present:** Tara Scanlan, President; Penny McCullagh, President-Elect; Jean Williams, Past-President; John Heil, Health Psychology Chair; Al Petitpas, Intervention/Performance Enhancement Chair; Linda Petlichkoff, Publications Director; Vikki Krane, Secretary-Treasurer; Susan Walters, Student Representative; Neil Widmeyer, Social Psychology Chair; Bill Straub, Business Manager

**1. Call to Order.** The meeting was called to order at 5:00 p.m. by Scanlan who welcomed all EB members to New Orleans and thanked them for their timely report submissions and their excellent work.

**2. Conference Update and Issues**

**2a. Intervention/Performance Enhancement Report.** Petitpas reported on the new conference abstract submission procedures. Several changes were made which included (a) section designations in program were eliminated (now it is intersectional), (b) the program reflects topical themes, and (c) a professional issues review category was added. There were 199 submissions, approximately 3-4 more than last year. Approximately 20% of the program is related to health, 25% professional issues, 25% social, and 30% intervention/performance enhancement. The addition of the professional issues section seemed to reduce the number of submissions in I P/E. There were about 6 or 7 similar programs submitted and to reduce redundancy in the program, not all of these were accepted for presentation.

Overall the new submission procedures were successful. However there was the "fax problem." There were 119 faxed proposals, creating not only a clerical nightmare, but delays in the reviewing procedures (while waiting for hard copies to arrive). Discussion ensued concerning the March 1 abstract receipt date versus the previous March 1 postmark date. It was suggested that this may have caused so many faxes if people did not pay close attention to the wording until the last minute, in which case faxing was necessary. Next year, submissions will have to go to Canada, creating additional mail delays. A March 1 postmark will not ensure timely arrival to Widmeyer.

**Board Decision:** (1) It was decided to provide Petitpas' student employee a waiver for conference registration in return for the hours worked during the abstract review process. (2) 1996 conference submissions must be postmarked by Friday, February 23 or received by March 1 (through overnight mail delivery). Faxes from North America will not be accepted. This

change in submission dates will be highlighted in the conference materials and the reason for this change will be explained.

**Action:** Petitpas will write all of these new procedures into the policy manual.

Concerning audio-visual equipment needs, Petitpas attempted to minimize costs as much as possible. Presentations were scheduled so that two TV/VCR set-ups were needed for Friday and one for Sunday during the conference.

Petitpas discussed issues that arose during the abstract review process. (a) The descriptions and guidelines for symposium, colloquium, workshops, and lecture presentations need to be re-evaluated and revised. (b) The blind review process for invited submissions needs to be reconsidered. This year, all submissions were blind reviewed; all of the invited presentations were accepted. This procedure was discussed: Walters noted that it was helpful to be able to say all abstracts are blind reviewed, and that no special privileges will be granted for "student sessions." Concerns about maintaining quality control through the blind review process were acknowledged. Heil noted that in an attempt to build up health area, several invited presentations were sought. These submissions did not go through the full review process. They were reviewed by the Section Chairs and Student Representative in a non-blind manner. Discussion also ensued about professional issue submissions from AAASP committees. A related issue discussed was the ability of the Section Chairs to create a program and invite presenters. Scanlan spoke in favor of this as an important freedom needed by the Section Chairs to be able to bring in local non-member presentations as well as to ensure a strong conference program. It was noted that each Section Chair is allotted \$300 for this purpose.

**Board Decision** The Board agreed upon the following review procedures for invited and committee presentations.

- (a) An invitation can be extended for presentations by a member or non-member. These presenters will be required to submit an abstract in accordance with the published conference deadlines which will be submitted to a non-blind review by the Section Heads and the Student Representative.
- (b) The \$300 per Section can be used to bring in a local, non-member to give an invited presentation. This invitation needs to be approved by the Past President and an abstract is due by the published conference deadline.
- (c) Any AAASP committee may submit an abstract for presentation. If the presentation is based on committee work or a committee project, then a committee report on these efforts must be approved by the EB before submission. The abstract will be reviewed in the same manner as all other non-invited submissions. The abstract is due by the published conference deadline.

**2b. Health Psychology Report.** Heil stated that there were five health psychology invited symposia. These presentations will focus on: (a) gaining access for research (by investigators conducting studies on samples with of knee injuries), (b) dealing with fatal injury (Heil), (c) an invited international presentation from Norway: health psychology in Norway, (d) disabled

athletes, and (e) TAIS computer program (Nideffer). Heil also suggested that AAASP should be listed in the *Physician and Sport Medicine* listing of sport organizations.

**Action:** Krane will get AAASP listed in the *Physician and Sport Medicine*.

**2c. Social Psychology Report.** Widmeyer reported that overall, the numbers of submitted abstracts were down slightly in social psychology, but the quality of the submissions was better than in the Past. He is pleased with the list of potential keynotes for 1996 and he wants to try contact and confirm them earlier than in the Past. He announced that Baumierster will be the key note speaker for the 1995 conference, however he is only able to attend the conference for one day.

Widmeyer reported that the committee discussed issues related to teaching social psychology. This is considered an important area that has not been addressed in the Past. The social Psychology Committee conducted a survey of the types of sport psychology courses taught by AAASP members and received a high return rate and much positive feedback. A symposium abstract was submitted based on unique courses that members teach. D. Weise-Bjornstahl and Bert Carron will participate in this presentation. Petitpas suggested that a "swapshop" of ideas (e.g., cases, syllabi, etc.) could be conducted. It was suggested that this could be accomplished through the internet and that Linda Bunker be asked to be involved in this because she knows computer linkages and has expressed an eagerness to become involved. Similarly, a suggestion that AAASP sponsor an award or recognition for teaching was discussed. This type of recognition typically is not given, yet all sport psychologists in academe are expected to teach. The Board agreed that this should be something for further consideration in the future.

Scanlan suggested that inviting speakers for 1996 key notes should start as soon as possible. There should be a list of potential speakers generated that is given to new Section Chairs. Discussion ensued about the process and implications of sending early invitations to potential AAASP key note presenters. Disadvantages may be that potential speakers may not know what their schedule will be so far in advance, they may agree to do the address and then have to back out, or they may forget and double book themselves. An advantage of consideration and invitation of keynote speakers early is that committee members can, during their committee meeting at the conference, discuss it, develop a speaker list, and extend invites right after the conference. A two year list could also be developed. Another advantage is that speakers who may not be able to attend a conference may be able to agree to speak at the following conference. Widmeyer suggested the need to consider how well potential speakers present. Typically we know their reputation, but also need to be sure they are strong presenters. It would be helpful to include a list of recent and/or relevant articles with names of prospective keynotes, however also realize that some potential speakers in I/P E may not have publications (e.g., Pat Riley).

**Board Decision:** The Board agreed that this year committees should begin to generate a 2 year list of potential key note speakers. Invitations will then be extended immediately after the conference.

**Action: Section Heads** will generate a 2 year plan of at least 5 potential key note speakers. This list will be shared with the President, Past-President and President-Elect who will provide their input. Attempts will be made to balance out types of speakers over time (e.g., practitioner vs. researcher)

Issues related to the 1995 conference were also discussed.

**Action: Section Heads** will finalize the conference abstracts. They need to check with people who have had the format of their presentation changed and then have a final copy to Williams by May 15.

**Action:** (1) Williams will send the final copy of the program to Straub who will use it for advertising. (2) Petitpas and Williams will prepare an article covering the presentation themes for the newsletter article (due May 1). (3) Petlichkoff will organize the newsletter so that the Section Head reports about the conference will follow the overview article of conference. In their reports, Section Heads will highlight the specific aspects of the program relevant to each area while the conference program will highlight the presentation themes.

Scanlan stated her thanks to Section Heads for well done program, and the integration of sections within the program. Thanks were also extended to Walters for help.

**2d. Past President Report.** Williams reported that the conference program is almost complete and some corrections in the program were acknowledged. All EB members were asked to provide input to Williams concerning potential topics ideas for the round tables.

Williams acknowledged that a complaint about previous conferences was that there was little time between conference sessions for interaction. To address this, the 1995 program has standardized morning and afternoon breaks when no presentations are in session. It was also reiterated that all lectures are organized around topical themes rather than by AAASP section. Williams acknowledged Straub's assistance.

It was reported that a Journal supplement including the conference abstracts will be provided with registration. Discussion followed about whether this could only be purchased at the conference, if others could purchase it, and how costs were covered. Williams noted that the costs would be included in the conference registration fees; people not attending the conference will need to purchase it.

**Action: Williams** will highlight, in summer newsletter, that the abstracts will be in a journal supplement and note the cost for purchasing it away from the conference.

Williams addressed issues related to the conference budget. She was able to get cheaper audio-visual rates by getting outside bids. The audio-visual needs of the continuing education workshops need to be obtained.

**Action:** (1) **Krane** will contact Britt Brewer, CE Chair, to determine their audio-visual needs. (2) **Krane** was reminded to change the cost of CE workshops change on all new forms

The break-down of conference expenses were also discussed. For example, are Board and Business Manager expenses part of conference expense? Krane noted that currently these are not considered a conference expense. Williams suggested that all on-site expenditures be considered a conference expense and be listed in the budget as "EB expenses at conference" and "Business Manager expenses at conference." This will help clarify and delineate expenditures. Also, some of these "expenses" may actually be part of our profits (e.g., complementary rooms and catering). Williams also suggested that we continue conference budget comparisons on a yearly basis and that we use the form developed by Straub and Williams for keeping track of conference expenses.

**Board Decision:** The Board agreed upon the following priority for distribution of complementary rooms (we get 1 complementary room per 50 rooms booked for the conference): (1) key note speakers, (2) Business Manager, (3) continuing education, (4) EB rooms for pre-conference Board meeting, and (5) any other rooms will be equally distributed among Board members who do not already have complementary rooms for during the conference. EB members will submit hotel receipts to the Secretary-Treasurer who will give reimbursements as necessary.

Williams reported on Mardi Gras World, the location of the 1995 banquet. The drive to the facility is a little longer than originally stated, and it is about a 25 minute drive from the Marriotte Hotel. However, the ferry to Mardi Gras World now has gambling on Board and runs later than we originally thought it would. There is a 4 block walk, or one can take a shuttle between Mardi Gras World and the ferry. The price of the banquet includes the band, dinner menu, drinks (free) and set-up. If it rains, we may need to schedule more busses, but will address that if needed. Further discussion addressed the need to caution members about dangers of the city and surrounding areas

Williams addressed whether pointers should be available for presenters at the conference. If AAASP wants to buy pointers, costs range from about \$120-150. Concerns about theft and disappearance of the pointers were stated. Perhaps presenters could be asked to leave a driver licence and deposit (e.g., \$20) when using the pointer. Other suggestions about the pointers included that the presider must control their use and that they must be back in certain amount of time or the individual will lose their deposit. Discussion on this issue was tabled until later.

**Board Decision:** **Straub** will purchase one pointer to be "pilot tested" during the 1995 conference.

Scanlan thanked Williams for organizing the conference (especially the "how to" information for organizing the conference, the many models developed, and the conference information packet). Scanlan also thanked Straub for his help in organizing the conference.

**3. President-Elect Report.** McCullagh reported on the site visitations conducted for the 1997 conference. At this time, she has narrowed the list to three sites: San Diego, Long Beach, and Monterey. McCullagh has visited several hotels in each site and has written up her "gut feelings" about each site. She sent this information to Straub who then contacted each hotel for a bid. Straub will be negotiating with each hotel and then McCullagh will work with the hotel(s) we plan to most seriously consider for a final contract. McCullagh noted that we are trying to get sites well in advance, more than 1 year prior to conference dates. Straub presented information obtained on the preliminary bids he received from hotels. The Board discussed the advantages and disadvantages of the following hotels: Renaissance Hotel and Queen Mary ship in Long Beach; Bahia, Hyatt Islandia, and Catamaran in San Diego; and Acilomar and Hyatt in Monterey. Most hotels offered room rates around \$110.

Discussion about Acilomar included the following positive considerations: it is self-contained and all conference registrants would have their meals together; now is most likely our last chance to go to this site because the size of the conference is increasing (Acilomar only holds 500 people), it is on the water and near the 17 mile drive, and it is in a beautiful area, possibly we could have the banquet at the Monterey aquarium, it would be a change of pace for the AAASP conference, their catering has been much improved recently, and the costs are low. Concerns about going to Acilomar included: NASPSA goes there fairly often, many members have been there before and may not want to go back to the same place, it is a very different type of facility for the AAASP conference (much more rustic), and it is not as warm as people would expect in Northern CA at that time of year. It was suggested that Acilomar could be well packaged, and that we should advertise it as the Monterey area versus Acilomar

Discussion about having the conference on the Queen Mary addressed the following advantages: it would be a unique location; this different atmosphere may be appealing to AAASP members; it has old world elegance and is classy; it has been a big draw for other conferences; and there are many eating options, shops, restaurants nearby (Fisherman's Village). Disadvantages of this location included: there will be some inconveniences since it is a ship, people will need to maneuver around ship (few direct routes to different locations on board), the facilities are elderly, it has a "boat atmosphere", there are few places to go off the ship (unlike other hotels), there are only 20 double doubles (2 queen beds) and few double rooms with 2 beds (difficult for students), transportation to the ship is difficult, and Long Beach not as nice as other cities we are considering. The overall consensus was to remove this site from further consideration.

The sites in San Diego also were discussed. These sites received much support for future consideration. Advantages included: Mexico is right there, the new San Diego facility for the OTC is nearby, and there would be lots of conference helpers from nearby universities.

**Board Decision:** The Board concurred that our first choice site for 1997 is Acilomar, followed by sites in the San Diego area (1. Catamaran, 2. Hyatt Islandia, and 3. Bahia). **McCullagh and Straub** will negotiate with each potential site and then make a final decision.

Scanlan reiterated her appreciation for those doing conference site visits, and acknowledged the helpful "cheat sheet" (containing important information to obtain during site visitations)

developed by Williams and Straub. Williams then reiterated the need for concise accurate data (attendance, financial) from previous conferences.

McCullagh announced the results of the various awards committees (not public information yet). The Dissertation award will be presented to Carl Hyashi, University of Oregon. The Dorothy Harris Award will be presented to Krane. Overall, the awards committees deliberations went smoothly and new evaluation forms for awards were used.

**4. AAASP Logo Presentation.** Petlichkoff presented the most recent AAASP logo. Much discussion ensued, with the Board concurring that the new logo would be black and red, and that there would be several permutations (e.g., one longer for letterhead, another more square). The letterhead will have a line under the name. For larger items containing the logo, the square shaped version with the AAASP name underneath will be used. Finally, after 10 years, a logo has been selected!

**Action:** Petlichkoff will get quotes for red/black stationary, etc., and if possible will get samples to share with Board members.

**5. Student Representative Report.** Walters reported on the activities of the Student Regional Representatives. There were 4 regional conferences conducted by regional representatives. Issues related to the selection of regional representatives were discussed. Walters shared a new form for application for regional representatives. McCullagh suggested that the form should include one of the duties as recruiting students to join AAASP.

Consideration of the role of Regional Representative followed. Walters had asked Student Regional Representatives to organize a student social or conference. The goals of this is to provide an opportunity to meet and interact with other students interested in sport psychology. Williams suggested that some regional representatives may be overwhelmed by the charge to conduct a conference or social and may not volunteer for the position. Also, students may not be willing to travel for a social event. A suggestion from the Board was that if a sport psychology-related conference occurs in a Regional Representative's area, she/he could have a meeting at that conference to promote AAASP; thus the representative would not have to be personal organizer of the event. The Board concurred that more flexibility was needed in the regional representatives responsibilities and that be provided options to promote sport psychology by doing things such as meeting at a pre-existing conference.

Discussion also evolved around the Student Regional Representatives' responsibility to contact smaller schools to promote AAASP and sport psychology. Quality control was a primary concern of some Board members. Walters stated the primary goals of this was to provide information to students at smaller schools who may not have access to information about sport psychology and AAASP.

**Action:** Krane will check new student memberships to determine if we are getting any new members from smaller schools.

Other methods of increasing communication among AAASP student members were discussed. Suggestions included developing an AAASP student e-mail network, and having an informal newsletter/opinion sheet among students within a region. Concerns were voiced that some students have a different agenda than the Student Representative and are using the Regional Representative position as a mechanism to voice personal issues. We seem to have a well developed student communication network, and now it needs to be directed appropriately. The Student Representative should not get directives from Board, but should bring in their own ideas to the Board. The role of the Student Representative is to convey their role. This includes recruiting good regional representatives. The Student Representative should scout people who are responsible, and that will solve many problems that have been mentioned.

**Action:** Walters will write a Student Regional Representative job description.

The status of the former Student Representatives panel at 1995 conference was discussed. John Noble organized this for last year's conference, but then it was decided to have it at the 10th anniversary conference instead.

**Action:** (1) Walters will contact former AAASP Student Representatives to organize the panel for the 1995 conference. (2) Also, Walters will provide Williams and Straub suggestions about the best procedure for raffling books to the student members.

**6. Adjournment.** The EB adjourned at midnight.

**Friday, April 21**

**7. Call to Order.** The meeting was called to order by Scanlan at 8:30 a.m.

**8. Business Manager Report.** Straub reported on a variety of issues (a) John Partington will participate with Terry Orlick in the CE workshop. Brewer has agreed to this change. Discussion ensued that this change would increase costs (e.g., the per diem), however this was not a factor when considering other workshops. The Board approved this change; however, since Partington not a member, he must join AAASP in order to be a presenter. (b) All of the arrangements for the 1995 keynote speakers have been confirmed. They were sent letters regarding conference arrangements, and each has accepted their accommodations and travel arrangements. Straub also indicated that AAASP will buy the plane ticket for Yesalis (health key note). Press releases have been written and checked by speakers, and sent to their universities. Straub added that any one who wants a press release regarding their AAASP activities should let him know. He then will write a release, send it to you for review, and send it to your university. (c) Straub also noted that advertising for the Williamsburg conference is underway; posters, fliers, etc. have been made. He is currently setting up arrangements for golf, tennis, etc. (d) Straub addressed issues related to the costs of being our Business Manager. Because he is not affiliated with a university, the costs will be high. Also, the Business Manager job is more involved than in the Past. He is more involvement in bids and conference site choice than previous the Business Manager. This saves AAASP a lot of money, but also costs us money. He stated he is willing to stay through "Penny's conference" (in 3 years). However, if we want some one who can absorb more costs, the Board can decide that. (e) Straub voiced

concerns about cost of AAASP membership (e.g., is the conference too expensive? annual costs could be \$1500 if members go to conference). (f) Straub noted that the paperwork concerning AAASP's permanent tax exempt status is in progress. This procedure involves much paper work, and need many original documents we need to find. He is working with Krane on this.

**Action:** Straub will contact Brewer with this information.

Straub also reported that R. Martens has written him a letter asking if AAASP would consider lowering the fee for exhibitors at conference (currently \$500). Williams suggested that we can't change fees mid-stream, this should be an issue for the Williamsburg, not New Orleans conference. This issue was discussed in greater detail later in the meeting. The Board discussed the possibility of being flexible with exhibitor costs at the conference for HKP since we had negotiated with them over journal. Reducing the fee would help maintain friendly relations with them. It was suggested that this seems to be a small concession and won't cost us anything, we should consider that they donate books that are raffled to students. Straub noted concerns related to the Alpha Chamber seller since he's paid AAASP \$500 for years. However, HKP will be donating 10 books, which amounts to at least \$200. In the future, AAASP should consider buying books from publishers and exhibiting and selling them at a profit.

**Board Decision:** Some exhibitors may be considered "friends of AAASP" and be charged \$300 plus the donation of books (versus \$500). HKP, FIT (if we go with FIT for directory) and Allen Press would also be considered in this category.

**Action:** Scanlan will contact HKP and FIT about the change in exhibitor costs at conference (\$300 + 10 books instead of \$500).

Issues related to conference administration were also addressed. Specifically, Straub is concerned that the Business Manager can not cover the registration desk and do general trouble shooting as well. McCullagh suggested that presidors can take care of most of the trouble shooting. Krane also suggested that we could hire a full time worker for the registration desk at the conference, who would oversee registration (process and student workers) and who is bonded. It was also stated that we need to have a good evaluation of our conference.

**Action:** (1) Williams, Straub, and Krane will work out solutions and develop procedures for registration desk procedures. (2) The Section Heads will chose presidors for each conference session. (3) Straub and Williams will develop a "job description" or presidor sheet (by August) which will include keeping track of how many people attend each session. (4) Walters will provide Williams and Straub suggestions about best way to raffle display books to students.

Scanlan thanked to Straub for his work and "awesome enthusiasm."

**9. Secretary-Treasurer Report.** Krane summarized her activities and suggested several issues for consideration: (a) It was suggested that a laptop computer be purchased for the Secretary-Treasurer position. This was discussed and supported by the Board. (b) Krane also recommended that the price of the AAASP mailing list be increased and provided a rationale. (d)

A transition period was suggested for the transfer of the Secretary-Treasurer position. Petlichkoff stated that this was needed for the Publications Director position as well.

**Board Decisions:** (1) \$3000.00 will be allotted to purchase a laptop computer for the Secretary-Treasurer. (2) The cost of the mailing list will be increased to \$150.00 when the list will be used for commercial purposes and \$50.00 when used for educational purposes. There may be a "discount by petition" to obtain the educational rate which will be decided by the Secretary-Treasurer and President. Also, each section of the list generated will be considered a separate list. (3a) A transition period for the position of Secretary/Treasurer will be incorporated in which the out-going person works with the in-coming person. The outgoing person will continue as an ex officio Board member until the year end fiscal year report is completed. The newly elected person gets to vote at the fall Sunday Board meeting, and will begin official duties on January 1st of the following year. The former person also will attend the fall, Sunday Board meeting. (3b) A transition period for the position of Publications Director will be incorporated in which the out-going person works with the in-coming person. The outgoing person will continue as an ex officio Board member until the fall newsletter is completed. The newly elected person gets to vote at the fall Sunday Board meeting. The former person also will attend the fall, Sunday Board meeting.

**Action:** Krane and Petlichkoff will write these new policies into their job descriptions.

Krane addressed the issue of obtaining late CC dues. It was decided that she will work with Rich Gordin and send reminders to all certified consultants (CC) who have not paid their 1995 dues. In the future, certification dues can be linked to inclusion in listing of CCs in AAASP certification brochure. Discussion also pursued the need to include information about country of permanent residence/employment on AAASP forms to better track our international members.

**Board Decision:** In the future, a form for submitting certification dues will be included on the cover letter sent to CCs with the AAASP membership form. This form will include a due date and late fee. This needs to be put into the policy manual.

Krane also addressed some budgetary issues including the need to receive all year-end receipts in a timely manner in order to write an accurate fiscal year financial report. It was also suggested that EB members try to keep costs down when possible (e.g., limit overnight mailings when possible). The costs of doing AAASP business keeps escalating, since many universities are not picking up as much as they used to and other costs keep increasing as well.

**Board Decision:** It was decided that all EB members will turn in receipts within 3 months of an expenditure to the Secretary-Treasurer, or communicate with the Secretary-Treasurer if this is not possible (e.g., receipts from university).

Issues related to student employees for EB members were addressed. Concerns were acknowledge about whether information about student employees needs to be forwarded to the IRS. It was also suggested that we could pay students with registration credits rather than cash. This will be explored for the future consideration.

**Actions:** Based on the above discussions, **Krane** will: (1) purchase a laptop and inexpensive portable printer; prior to purchasing these, she will get approval from Petlichkoff, Scanlan and McCullagh; (2) see that on all future correspondences, information about country of permanent employment/residence will be included (e.g., for directory, lists, etc.). **Scanlan** will finalize exact wording of this; (3) in December, send reminders to EB members to send all of the year's expense receipts to her by February 1. If receipts are not available within this time frame, EB members should alert Krane of additional expenditures; (4) find out if student employment needs to be reported to the IRS and if AAASP development work will impact our tax status; (5) finalize and write the 1995/1996 budget; (6) organize the transfer of the JASP computer from Joan Duda to Bert Carron. She will make sure it is insured when transferred.

Permission was sought from Ohio AAHPERD to modify and adapt the AAASP diversity statement. The Board agreed that this was great as long as AAASP is acknowledged but is not held responsible in any manner.

It was noted that EB members do not have updated copies of the AAASP Constitution which should be in the manuals.

**Action:** **Petlichkoff** will check the constitution against newsletters and minutes, and send updated constitutions to all EB members within one month.

**10. Publication Director Report.** Petlichkoff addressed several issues: (a) the change from using first class to bulk rate mailing which has saved AAASP a lot of money, (b) the renewal date for membership and, (c) newsletter space devoted to EB candidates,

**Board Decision:** (1) The deadline for membership renewal be changed to February 1 to ensure that all members who paid their dues on time will receive the Winter Newsletter in a timely manner. (2) Current candidates for the EB will be limited to 150 words for the biography and 600 words for the position statement which appeared in the Newsletter.

Petlichkoff reported on the status of the AAASP brochures. The brochures will describe the CC, AAASP for members and lay persons. These are moving more slowly than desired. She and Petitpas were charged with overseeing the completion of these.

**Action:** **Krane** will help with editing the brochures. When completed, **Petlichkoff** will forward them to the certification and outreach committees for their input. When finalized, **Petlichkoff** will give copies to **Straub** to use for publicity.

Issues related to the new AAASP member directory were discussed. Petlichkoff noted that the previous directory cost \$2916 for 100 copies. Costs for the new directory were quoted as: \$1800 for the inside materials, \$214 for the cover and spine, and \$2900 for the binders (which we can get cheaper). The updated AAASP member directory will be completed after the 1995 conference and sent to members with the last newsletter of the year. The directory will be updated every three years. At the 1995 conference, a complete mailing list will be available and

members will be requested to check it for any inaccuracies. If mistakes are found, members will be asked to complete a member data sheet.

**Board Decisions:** (1) The Board agreed that the directory should be sent with last newsletter of the year, in one envelop and by bulk mail. (2) It was agreed that in exchange for cleaning up directory information and processing member data sheets, Krane's student worker would receive free conference registration.

It was also suggested and agreed that Petlichkoff should include a "bravo Board" in the Newsletter. This would put people in the jobs that were previously advertised and would appear in same issue as current job announcements.

**10. Fellow's Committee Report.** McCullagh reported that the committee met and deliberated over the applications. Two new Fellows were selected: Shane Murphy and Petlichkoff (not public information yet). McCullagh also noted that concerns have been voiced about the difficulty of people highly involved in practical applications to gain Fellow status. She noted that they should document their activities and publish them in appropriate outlets and that these should be significant contributions.

**12. International Committee Report.** Vealey submitted the report which suggested that an International Fellows Program be implemented. International Fellows would have a different role from current AAASP Fellows: networking world-wide, out-reach and recognition. This issue was discussed in greater depth later in the meeting.

**13. International Keynote Speaker - Board Decision.** The Board decided that each Section Head will have the opportunity to invite an international keynote speaker for the conference occurring during the Section Head's third year of office. To provide ample lead time, the invitation will be extended at least 2 years prior to the event. The sequence of the international keynote option will be: (1) intervention/performance enhancement, (2) social psychology, and (3) health psychology. Implementation of this sequence will require a one time insertion of the Coleman Griffith address (in 1997) in the rotation. Therefore the immediate rotation will be: 1996 Health, 1997 Coleman Griffith (McCullagh will organize), 1998 intervention/performance enhancement, 1999 social psychology, 2000 health psychology, 2001 intervention/performance enhancement, 2002 social psychology.

**14. Development Committee Report.** Karen Cogan, Chair, submitted the report and suggested that AAASP members be surveyed about development sources. Discussion followed about whether people would be willing to share this information and that few AAASP members have been highly successful in this area. The Board decided that the committee may conduct a survey at conference, but recommended that a mail survey would not be fruitful enough to warrant implementation (due to probable lack of response and the sensitive nature of the issue). The committee should focus on educating AAASP members about: potential funding sources, how to tap sources, how to find sources, governmental agencies, private agencies, and a key word list and/or appropriate terminology.

**Action:** Scanlan will discuss this with Cogan and suggest that the goal of the survey should be to educate the committee and AAASP members.

The committee also suggested that AAASP consider the use of a phone debit card from which AAASP will receive profits. The Board decided that the committee should explore this further. If it looks viable, set it up for implementation at the 1995 conference with the approval of the President, Past-President, and President-Elect.

**11. President's Report.** Scanlan reported that Bert Carron has been selected as the new JASP editor and that a new clinically trained section editor and social psychology section editor are needed. He will remain the social psychology section editor until a replacement is selected. If D. Weiss-Bjornstahl is not elected publications director, she will be asked to be the chair. If she is elected, and M. Weiss is not elected, then Weiss will be asked to be the section editor. Scanlan also reported that negotiations for renewal of the JASP publishing contract resulted in staying with Allen Press for 3 more years. Williams was able to get a super deal with Allen Press, 45% lower than last year, for a 3 year contract. HKP and FIT were also considered. Financially, HKP won't profit share, and would only put minimal dollars toward hosting a speaker. Allen Press has a policy stating it will not support conference presentations because of the large number of organizations with which it works.

Scanlan discussed the procedures for inviting members to run for EB offices and be on committees. People who were contacted for these positions were appreciative, but could not accept at this time. Many potential nominees were happy to remain in consideration for the future. Scanlan noted that it would be helpful to develop an inclusive list of potential nominees at spring Board meeting, discuss and prioritize the nominees at the fall meeting, and then talk to potential nominees during the conference. Advantages of this process include: we may get a better slate of candidates, it will become a much quicker process, face-to-face discussions can occur, and often people are fired up at conference. It was also suggested that: (1) We should not ask "losers" to run for another position for the following year, however, we should keep them involved and try to find them an important position (since she/he has already demonstrated ability/willingness). (2) We should better tap into our membership for leadership responsibilities; allow others to get involved, build up future leadership, and increase total member involvement. (3) Be careful not to overlook the "quiet" people. (4) We need to mentor and do career development with younger professionals (get people in committees, then EB). Scanlan noted the need to be more expansive in leadership pool generation and to mentor people for leadership positions.

**Board Decision:** It was agreed that at the fall business meeting, current Board members will establish an EB nominee list.

Scanlan addressed issues related to the 1996 conference. Concerning conference publicity, it was suggested that in the future we try to provide a 2 year lead time, especially for international advertising. Williams voiced some concern that advertising too early may be risky if some people decide not to go to the conference one year and to go the following year because of the location. Currently, posters advertising the 1996 conference have been developed; these should be taken by EB members if they are going to conferences where they could publicize the

AAASP conference. EB members should contact Straub if traveling and he will give you posters, flyers, AAASP brochures, etc.

The 1996 conference is when the international and development programs will be launched. Heil has secured 3 international speakers: David Russell, New Zealand; David McQueen, Scotland; and Neville Owen, Australia. A "super program" is being planned with multiple sessions including these speakers (keynote by Owen, symposium with all three and a workshop). Because this is the first international program, we are doing a lot of sessions with them. We do not need to have all future international keynotes do more than 1 presentation. Heil suggested having a special topics issue of the journal devoted to their work. Scanlan suggested that we especially promote Owens' keynote (once finalized) and that it is billed as related to issues across sections (not only as a Health keynote). Williams noted that Scanlan and Heil's work in this area is impressive, and that we should make concerted effort to find people in North America who are doing research in this area to reach out to them.

**Action:** Heil will seek out people who do research in this area (e.g., epidemiology, health psych) who are not involved in AAASP and promote the conference with them and previous major speakers. The promotions will be personalized. Krane will run list of former AAASP members who noted a health psychology interest and provide their names to Heil. All EB members will also provide names and suggestions to Heil.

Scanlan also stated that she will develop a Social Committee for the Williamsburg conference. This committee will plan the theme, dancing, etc. for social activities. This group will contain local AAASP members and others who are interested in helping.

Scanlan addressed a possible NASPSPA/ACSM interface with AAASP. Scanlan will attend NASPSPA, and meet with their Board. She already has sent the NASPSPA President AAASP materials and has extended an invitation to attend the 1995 conference and Sport Psychology Council meeting. A similar invitation will be extended to a representative of ACSM. Additionally, Scanlan noted that the program on steroids is nice connection to ACSM, which can be a springboard for outreach to ACSM.

**Action:** Scanlan will invite some one from ACSM to come to the AAASP conference. This person will be invited to participate on Sport Psychology Council, and other appropriate activities. Scanlan will contact Thelma Horn who has been participating in ACSM due to her grant work, to obtain her input.

**15. FIT Proposal to Publish Graduate Directory.** Scanlan presented, and the Board discussed, the proposal by Andy Ostrow/FIT to publish the AAASP Graduate Directory. Advantages of this will be: he will profit share, in the future he may do other publications as well (e.g., membership directory), we could consider the Graduate Directory as a pilot test, his price seems reasonable, the royalty fee is acceptable, it eases the work load of the Secretary-Treasurer and Publications Director, and it would make the Graduate Directory more professional looking. Concerns included that FIT requests that submissions be on disk (currently we only have hard copies of each entry), there will be a long time lag between now and when it

would be published (next edition won't be ready for submission until August, then it would be 6 months until it is published).

**Board Decision:** If Ostrow agrees, we will send him a disk copy of the AAASP introductory information and hard copies of individual submissions (this will be a one time process, and in the future we will submit everything on disk). Also, Ostrow will be asked to expedite the process as much as possible.

**Action:** Scanlan will contact Ostrow and relay the approved process. If this is not acceptable, AAASP will organize the typing of individual submissions and send a disk copy to Ostrow.

**16. NCAA update.** Current concerns with the NCAA were discussed. Currently, sport psychologists can only meet with athletes in their office, not in sport context or they will be considered a coach. Discussion followed concerning whether AAASP wants to recommend further action or not. It was noted that the NCAA's actions can have a long-term negative effect on the field, their stipulations are very limiting to the provision of sport psychology services, and it seems that the NCAA wants sport psychologists to be ineffective to reduce future interest in adding sport psychologists to athletic departments. It was suggested that we tie our concerns to student well-being (AAASP members are taking the lead in writing their Life Skills program). Further discussion suggested that the NCAA is conceptually inaccurate about sport psychologists if they are considered the same as a coach, perhaps there is a language problem (some sport psychologists use the term "mental coach"), and other professionals can sit on the bench during games legally. If we back off, that will send a different message to the NCAA. We should focus on the benefits that can come from this situation (e.g., education of NCAA members about sport psychology). Scanlan relayed information gained through discussions at UCLA. It was suggested that AAASP needs to outreach and educate the NCAA about sport psychology. The Board agreed that we should focus on educating the NCAA before getting adversarial (addressing political and legal issues), educating AAASP members (e.g., problems with use of term mental coach), and educating members of the Sport Psychology Council, and felt that this should be a priority agenda item for the Sport Psychology Council.

The Board also discussed our membership in the NCAA (e.g., what are the benefits of membership, what are limitations of non-membership?). If we maintain membership in the NCAA should we also be members of the CIAU? it will be an agenda item for the Board meeting next fall.

**Action:** Krane will get information from Dave Yukelson about this issue.

**17. Announcements:** (a) Diane Weise-Bjornstahl is pregnant and has withdrawn from consideration for Publications Director. Weise-Bjornstahl has written an explanation for her withdrawal which will be included in the summer newsletter. (b) The spring Board meeting will be April 23-28, 1996. John Salmela (current candidate) will not be here for the October meetings due to a conflict related to the Olympics. (c) There was only one complaint about the increase in AAASP dues and Scanlan is attempting to talk with him. (d) It was suggested that

we need to have more efficient way to transfer policy manuals. In the future, the President-Elect will xerox a copy of the manual for new Board members.

**Action:** Petlichkoff will get correct constitution to Board members. Upon receipt of the updated constitution, Straub will send it to insurance and tax people.

**18. Adjournment.** The EB adjourned at 9:30 p.m.

**Saturday, April 22**

**19. Call to Order.** The meeting was called to order by Scanlan at 8:30 a.m.

**20. President's Report (con't).** Scanlan initiated discussion about whether AAASP should consider restructuring the Board (e.g., separate Secretary-Treasurer). This will be considered in the future and will be an agenda item at the next Board meeting.

The Board discussed an appeal for certification. Specifically, the process of the appeal was discussed. It was noted that we do not have an appeals process solidified at this time (the details still need to be worked out). During the discussion it was suggested that in the future, the Certification Chair should follow-up on similar situations and we need to protect the rights of the person appealing, the Board members (time and energy), and the integrity of committee, and consider minimizing expenses (e.g., mailing out files, etc.). Also, discussion ensued about mail versus face-to-face interactions about the appeal. It also was suggested that a conference call could be set up with the person appealing and appeals committee members.

**Action:** Krane will find the current certification appeal procedure.

In the current case: Scanlan has acted as neutral judge, and sent a letter to the person appealing (11/94). He has never followed through; the certification committee has been updated on situation. Scanlan will review the appeal file to make sure it is complete.

**Board Decision:** Upon request for an appeal, the Certification Committee Chair informs the person that they begin the process by writing a letter to the President. The President will send a letter to the individual asking for a complete and concise rationale for the appeal and any other information needed. No further action will be taken until this letter is received by the President. The deadline for receipt is the date designated by the President (2 months after the President's letter is sent). The review process will begin upon receipt of all the material from the individual. Then the President will act as an impartial judge and oversee process. Three EB members (other than the President), will be appointed by the President and will form an ad hoc appeal committee. The President will examine all of the materials and determine whether any additional information is needed from certification committee (e.g., a more specific explanation for denying certification). The President will have discretion to decide how the ad hoc committee will review appeal (e.g., at the Board meeting, by mail, or conference call). It was also suggested that AAASP keep all documentation about appeals filed in the archives. This is needed for legal protection as well as historic reasons.

**21. AAASP/USOC Alliance Discussion.** The Board discussed the USOC proposal for AAASP to become the certifying body for the USOC Registry. The USOC does not want to certify sport psychologists or make referrals any more; they want to turn that over to AAASP. AAASP members can be CC, AAASP and on the USOC Registry. Individuals on the USOC Registry will also have to be a member of the APA (for legal liability coverage). It was suggested that this would be a big boost to the AAASP Certified Consultant Program. Also discussed were issues related to grandparenting, Senior Registry classification, the workload of the certification committee, and issues related to changing the AAASP constitution. Several questions were formulated to be addressed in the meeting with Sean McCann, USOC, in the evening. Overall, it was expressed that this alliance would be a huge boost for the professional practice realm of AAASP and the field of sport psychology, and that it incorporates AAASP's knowledge base into USOC registry. There was strong support from EB for this alliance.

From this discussion also emerged the suggestion that in the future, sport law conference presentations address legal liability issues of importance to consultants.

**22. Graduate Tracking Report.** Williams reported that the final report will be completed by the fall Board meeting. At present, preliminary data were presented. It was discussed how to separate or combine various degree categorizations (e.g., counseling psych vs counseling). Williams will discuss this with Heil and Petitpas in greater detail. Trends in the data, at this time, show about 600 Masters students have graduate in last 5 years, suggesting that we may not need to promote sport psychology to students. Also, most recent Ph.D.s were very optimistic about the future, their career goals were mostly oriented towards academia, most were fairly satisfied with their current positions, and there was great diversity in their salaries. Scanlan thanked the committee for their Herculean data collection task.

**23. Diversity Committee Report.** A report was submitted by Deb Ballinger, chair. Discussion about the Diversity survey occurred and several concerns were voiced: there was a small N, the return rate was not acknowledged, limitations of the conclusions should be acknowledged, the report should go to the Board before presentation or publication of the information, and the Board should have input in the interpretation of the data. Since their charge was to submit a report to the Board, the Board did not support presentation of this information at the conference, rather they suggested that a report could be published in the newsletter after the committee report is presented to the EB.

**Action:** Scanlan will communicate with Ballinger and relay the Board's concerns about the conference presentation abstract and suggest they submit it next year if deemed appropriate by the EB.

**24. Continuing Education Report.** Britt Brewer, Chair, submitted the report with the CE workshop proposals; all of the CE workshops were approved by Board. Discussion followed about whether workshops submitted for CE that are not accepted by the Board should be given the opportunity to be presented as a workshop during the conference. It was noted that we bump other types of presentations to different formats. Discussion also addressed whether CE presenters should have CE workshops in consecutive years. We should be sensitive to the issue, but allow flexibility.

**Board Decision:** Individuals who submit proposals for CE workshops will be provided the option of submitting a regular conference workshop abstract with CE proposal. If the proposal should not get accepted as CE workshop, then it would be considered for presentation during the conference. Also, the deadline for CE proposals will be moved to an earlier date, so presenters can get feedback prior to the March 1 deadline for conference abstracts. A call for CE proposals will be placed in the summer newsletter and a reminder will occur at the conference during Committee Chair report.

**Action:** Krane will communicate with Brewer about the flow of registrations and decisions about the cancelation of workshops.

NATA approved provider status was discussed. This will allow NATA members to receive CE credits through AAASP CE workshops. Advantages of pursuing this included: AAASP can help trainers do their jobs better, educate trainers on the boundaries of their expertise, and help trainers become a support system towards referrals. The Board supported this proposal, and the committee is to begin the approval process. It was also cautioned that Kenow and Francis Flint (and CE workshop participants) should be educated about the fact that they are acting as sport psychologists (who happen to be trainers too) in the dissemination of sport psychology information.

**Action:** Scanlan will communicate with Britt Brewer and Laura Kenow about this procedure.

**25. Ethics Committee Report.** The committee is working on specific ethical guidelines which will be complete this summer. This will be Andy Meyer's last year as chair of this committee.

**26. Organization And Outreach Committee Report.** Dave Yukelson submitted a report and a variety of issues were discussed. (a) The committee is developing educational brochures which are slowly developing. Petlichkoff and Petitpas will oversee the completion of these projects. The Board suggested that the committee may be too big, and that is slowing their progress. Perhaps the committee should have Section Heads (e.g., brochures, Life Skill). McCullagh can change the committee make up, if deemed necessary, when she assumed Presidential responsibilities. Petitpas will provide input on potential changes. (b) The committee is also working with the NCAA Life Skills program which is being developed by AAASP for the NCAA. Scanlan will ask Dave Yukelson for a time frame and anticipated completion dates. A final report is requested for fall meeting of the EB. (c) The committee recommended a change in the certification procedure to include a graded level of certification; this was not supported by the EB. EB members suggested that our requirements are minimal, relatively little course work is required, the strength of the document is its strength, it is too soon to consider changing the procedure, and the issue of a senior level consultant previously has been considered. (d) Also, consideration of international certified consultant issues was addressed. It was noted that there are different educational program in different countries, our language in the certification document may not address their situations and may limit international certified consultants, most other countries already have some sort of certification, we can address it case by case for now. This issue was tabled, and will be discussed in the future.

**27. Certification Committee Report.** A report was submitted by Rich Gordin, chair. A variety of issues were discussed, including: (a) renewal of dues, (b) USOC-Committee interface, (c) supervised practicum/internship experiences, (d) publicizing CC, AAASP, (e) the committee's role in the certification appeal process, (f) having an EB member as an ex officio member of the committee, (g) funding for continued education and development (this request was denied because it was too vague). Moreover, the committee's activities were reviewed including their completed selection of new CC, AAASP. Also, it was suggested that AAASP needs to consider legal ramifications of advertising and brochures about certified consultants.

Concerning supervised practicum/internship experiences, Williams noted that some concerns have been forwarded to her about specifically what constitutes a "supervised practicum/internship experience." It was noted that the certification document clearly states that internship hours *must be consulting with people in a physical activity setting*. Practica and internships including treatment for clinical issues are clearly beyond the realm of CC, AAASP and those hours should not be counted toward internship hours.

**Board Decisions:** (1) The certification committee should write an article for newsletter to clarify the process. (2) There will be a Board member as an ex officio member of the certification committee; Williams will do this for 1 year.

**Action:** Scanlan will communicate with certification committee and charge them appropriately.

The Board also discussed the proposed conference program: Guidelines For The Supervised Experience For AAASP Certification. Heil noted that there needs to be a vehicle of communication between committee and membership. This information is also necessary for people supervising the internships. However, due to some unsolved issues at this time, the Board was not in favor of including this presentation in the conference.

**Action:** (1) Petitpas will contact Bruce Hale and explain the legal considerations and the concerns of Board. (2) Scanlan will communicate the Board's concerns with certification committee and charge them appropriately. Williams and Scanlan will address how to approach the committee on this issue.

**28. Committee Conference Presentation Discussion.** Scanlan began discussion about the proliferation of surveys and low response rates of AAASP committees. Often these are submitted for presentation at the conference and publication in JASP. During the discussion it was suggested that in some cases, the survey may not be worthy of publication (e.g., often have small Ns), yet committees assume the survey will be accepted for presentation/publication. It was suggested that they be published in the newsletter instead. The Board needs to limit the number of AAASP surveys being conducted at one time and see the survey instrument before administration.

**Board Decision:** Committees must follow their charge and submit a report to the EB before publicly disseminating the information. Committee members can submit an abstract for

presentation at the AAASP conference which would be subjected the full review process. However, the presentation also needs Board approval before final acceptance for presentation.

**29. Research Grant Awards.** McCullagh reported that two grants were awarded: (1) Debra Durso, Utah State, the effect of guided imagery with ACL injuries (\$1340) and (2) Mark Thompson and Mary Ridgeway (\$1575). It was noted that there were some changes in the process this year: feed back was given to all of the applicants and an evaluation form was developed. The committee recommended that in the future, the length of proposal be increased to include a section on data analysis and a budget form because more information is needed to adequately review the proposals.

Lengthy discussion about the accountability of grant recipients ensued. Concern was voiced that someone may get award, yet not complete project; we should some how follow up and make sure that project is completed or the researcher(s) must refund the award. Suggestions included: AAASP could withhold a certain percent of the grant money until an abstract is submitted; 2/3 of money could be given up front and the last 1/3 will be given upon submission of abstract to AAASP. However, it was also stated that holding back some or all of the money could limit an individual's ability to do the proposed research, potential problems may arise over policing, and there is only a small amount of money available. It was agreed that grant recipients will be encouraged to present their research at the AAASP conference and an abstract must be submitted to President within 2 years of receipt of grant. The President will informally follow up on grant recipients. Discussion also addressed whether all of the authors of a grant proposal have to AAASP members. The Board reiterated that the PI must have been AAASP member for 3 years to be eligible for research award, but if a student is the lead author, only one year of membership is required.

**Actions:** Krane will oversee the payment of second 1994 grant, and the 1995 grants. Widmeyer will provide Scanlan with the reviewers' feed back on research grant proposals. Scanlan will contact all applicants and include in cover letter encouragement to present research at AAASP.

**30. Break-out Groups.** The Board split into groups focusing on: (1) outreach brochures (Krane, Williams, Petitpas, & Petlichkoff), (2) international fellows - (McCullagh, Scanlan, Walters, Heil, & Widmeyer).

Brainstorming about potential future Coleman Griffith speakers occurred. There were also questions about what exactly is the CG address; we need a more detailed description of it. Scanlan and McCullagh have the list of potential speakers. Potential nominees for President-Elect, Social Psychology Chair, and Student Representative were discussed. The nominees will be rank ordered at fall Board meeting, and McCullagh will contact nominees during conference. Scanlan and Williams reminded everyone that these discussions are completely confidential, as are all discussions about any individuals. It was also stated that in the future, any one who is denied something (e.g., certified consultant, research grant, etc) their name(s) should not be made public or given to the Board. However, this info should be given to the President.

**Action:** (1) **Walters** will give list of potential student nominees and committee members to **McCullagh**. (2) **Krane** will look up the AAASP tenure and conference presentations of potential nominees for Student Representative.

**31. AAASP/USOC Alliance Discussion.** Sean McCann, USOC joined the Board to discuss this issue. This meeting resulted in the following:

1. There will be no grandparenting of current USOC registry members as CC, AAASP. However, AAASP may decide to grandparent Registry members if desired. All current members of the registry will remain on the Registry as long as they are willing to join the APA; if they chose not to join the APA, they will be dropped from the Registry. Current registry members would not have to become a CC, AAASP. However, all new Registry members would have to become CC, AAASP and members of the APA. Current applicants already in process will not have to join AAASP, and will be grandparented. All CC, AAASP would automatically become USOC registry members if they chose to join the APA. Membership in the APA is required because that organization insures all members who are practicing "legally." The USOC is currently investigating what exactly "legally" means.

2. Members of the USOC Registry may become Senior Registry members after 5 years. This will designate people who have had extensive experience consulting with Olympic athletes. Sean noted that intent of the Senior Registry is to: develop leaders in the field and to make the Registry accessible to new people in the field (to not penalize young members who have not had experience with elite athletes); allow junior members gain experience and learn about the USOC procedures, etc. before one becomes a Senior registry member; and it does not change any of the requirements for getting on registry, for example, members will still have to be an AAASP member (by virtue of being CC, AAASP) and APA member.

3. There will be an official AAASP presence on the USOC Advisory Board. AAASP will decide who that person(s) should be. McCann liked this idea and wants to implement it for the next USOC meeting. Whether a USOC member will be designated as an ex officio member of the AAASP certification committee is being considered.

McCann thanked the EB for the opportunity to meet with them. He acknowledged that this agreement is very important to the USOC. This alliance will promote more interactions within sport psychology and bring more consultants to Olympic Festivals, etc. He also mentioned that currently the USOC is developing video on how to chose a sport psychologist.

Scanlan asked if the USOC has an attorney that could advise AAASP about legal issues. McCann though that there are legal consultants at USOC who could help AAASP too.

**Action:** **Petlichkoff** will send a letter of invitation to current USOC registration members to submit papers for AAASP certification. **Straub** will write a press release on this alliance.

It was moved (Heil) and seconded (McCullagh) and passed unanimously to accept the USOC document with the inclusion of AAASP presence on USOC Board. It was noted that because there will be no grandparenting into CC, AAASP, no changes are needed in current AAASP procedures.

### **Sunday, April 23**

**32. Call to Order.** The meeting was called to order by Scanlan at 8:30 a.m.

**33. Distinguished International Scholar Program.** The following is a modified version of the proposal for an International Fellows Program put forth by the International Relations Committee. The modification largely represents editorial changes and changes for the purposes of constitutional alignment. It was moved (McCullagh), seconded (Straub), and passed unanimously that a Distinguished International Scholar designation be established:

Distinguished International Scholar (DIS) purpose: The objectives of the DIS program are (1) to recognize and honor the achievements of outstanding individuals from the international community whose scientific and/or applied work has significantly impacted the field of sport psychology, and (2) to foster internationality. Like AAASP Fellows, DIS would be carefully selected to represent a small, but significant, sample of outstanding individuals in the field of sport psychology. DIS would be selected from countries outside of the USA and Canada.

Criteria for DIS status: 1. The individual has made significant contributions to the scientific body of knowledge in sport psychology as evidenced by a distinguished record of publications. 2. The individual is recognized for their international impact or knowledge development and/or potential application in the field of sport psychology as evidenced by publications and presentations (i.e. their work is known beyond their country). 3. The individual has received approval from the Executive Board following selection by the International Relations Committee.

**34. Unfinished business:** (1) **Petlichkoff and Petitpas** will continue to finalize AAASP brochures, and (2) **Williams, Krane, and Straub** will continue to finalize registration procedures for the 1995 conference. (3) Suggestions to limit the length of the business meeting at the conference were sought. These included: put committee reports in the newsletter; allow select committee reports but only if there is a pressing issue; cut EB reports from business meeting; introduce committees at the beginning of meeting to give them recognition; tell committees to streamline reports, keep them issue-oriented, do not introduce members, they do not have to give a report if there are not pressing issues to highlight, routine items will appear in newsletter; skip the treasurer's report and ask for approval of report as in the newsletter; include committee reports in conference materials; be more issue driven in agenda rather than giving routine reports; separate Presidents talk from business meeting - have luncheon and recognize fellows, awards at that time. It was also suggested that the President should give the Presidential address at the beginning of the meeting, but support was also given to keeping it at the end of the meeting. McCullagh will tell Williams when she wants to present President address (first or last at business meeting).

**35. President-Elect's Comments and Directions.** McCullagh acknowledged her goals for 1996:

1. To emphasize the scholar-practitioner model by integrating professional practice and research, as well as continue integration across the AAASP areas.
2. To increase interaction with other sport psychology organizations.
3. To work on long-term organizational goals as well as nurture new initiatives with quality.

**36. Additional Business.** Scanlan apologized that we were not able to address all of the issues forwarded by the EB due to time. She requested that EB members resubmit these and any pending issues they would like addressed at the fall Board meeting. In so doing, please provide a rationale and description of the issue to facilitate Board deliberations. If more than one issue is forwarded, please prioritize them. The issue brought up by Heil about CCs will be carried over to the fall Board meeting.

**37. Adjournment.** Scanlan thanked each Board members for their input, insight, and activities during this meeting. The meeting adjourned 12:00 p.m.